

TRAVEL APPROVAL FORM

Department: Road and Bridge-Precinct 1

Event Name: Texas Conference of Urban Counties
Policy and Technology Conference

Location: Austin, TX

Event Dates: 02.12.25-02.13.25

Purpose: ☐ Required Continuing Education/Certification
☐ Job Training
☒ Other: _____

Name of Attendees:

Rick Bailey No Itinerary Available

Court Decision: This section to be completed by County Judge's Office
 1-13-25

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☐ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head: Rick Bailey

Texas Conference of Urban Counties
500 W 13th St
Austin, TX 78701-1827

INVOICE

BILL TO
Johnson County
Honorable Rick Bailey
County Commissioner, Pct. 1
2744 West FM 4
Cleburne, TX 76031

INVOICE # 1036831
DATE 12/20/2024
DUE DATE 01/19/2025
TERMS 30 days

SHIP DATE
11/12/2024

DATE	DESCRIPTION	QTY	RATE	AMOUNT
Conf Registration - Attendee	Stephen F. Austin Hotel in Downtown Austin: Urban Counties Education, Policy and Technology Conference February 12th, 2025 - February 14th, 2025	1	450.00	450.00
	Honorable Rick Bailey			0.00

BALANCE DUE **\$450.00**

Keli Pack

From: reservations-noreply@sonesta.com
Sent: Thursday, January 2, 2025 1:45 PM
To: Keli Pack
Subject: 31862

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YOUR UPCOMING RESERVATION AT The Stephen F Austin Royal Sonesta Hotel

Reservation Information

Guest:	Rick Bailey
Confirmation Number:	108371700
Arrival Date:	02-11-25
Check-in Time:	4:00 PM
Departure Date:	02-13-25
Check-out Time:	11:00 AM
Number of Nights:	2
Number of Guests:	1
Room Type Requested:	Deluxe - King
Nightly Rate:	\$269.00

Total Price Including Taxes & Fees: USD629.46